

**TEMPORARY
TRANSITIONAL
ACOMMODATION**



Easy Access Housing

**FOR PEOPLE WITH
MENTAL ILLNESS AND
ADDICTION ISSUES**

THIS SERVICE IS AVAILABLE TO PEOPLE WITH MENTAL HEALTH AND
ADDICTION NEEDS THAT CONTRIBUTED TO THEM BEING
HOMELESS

EASY ACCESS HOUSING OFFERS SHORT-TERM
TEMPORARY/TRANSITIONAL SHARED-HOUSING AND SUPPORTS
IN WELLINGTON TO MEN, WOMEN AND TRANSGENDER

SERVICE OVERVIEW

We do not have staff based at our houses, but visit each house daily Mon – Fri during normal business hours.

Residents need to be able to manage their own basic living needs while housed with our service including:

- Personal hygiene
- Cleaning and Cooking
- Transport

Easy Access Housing welcomes any support agencies/services that a person may already be receiving to manage these needs.

All residents are supported to create a Housing Action Plan, which they lead themselves. Staff walk-alongside residents to assist them to meet their Housing Goals themselves.

Staff are able to provide information, and link them with any Mental Health, Addiction or Other services/agencies that a resident may identify they would like to access.

SHARED FURNITURE/EQUIPMENT PROVIDED AT EACH HOUSE

- POWER
- TELEPHONE (toll-barred)
- BASIC KITCHEN APPLIANCES, COOKWARE AND UTENSILS
- LAUNDRY MACHINE
- LOUNGE FURNITURE AND TELEVISION
- VACUUM CLEANER
- TOILET, BATH AND/OR SHOWER
- HOUSEHOLD CLEANING EQUIPMENT AND CLEANING PRODUCTS

SECURITY KEYS

EACH RESIDENT IS PROVIDED WITH A SECURITY ACCESS KEY THAT WILL ALLOW THEM ACCESS TO:

- FRONT DOOR
- THEIR BEDROOM

MOVE-IN COSTS, RENT AND PAYMENT METHODS

- MOVE-IN COST:
 - 6 MONTH AGREEMENT \$450.00 (2 weeks liability deposit and first weeks rent)
 - 12 WEEK AGREEMENT \$150.00 (first weeks rent)
- ONGOING RENT - \$150.00 (each week)
- METHOD OF PAYMENT
 - W&I BENEFICIARY – Redirection of Benefit
 - EMPLOYED – Automatic Bank Payment

REFERRAL / ASSESSMENT / ENROLMENT

NOTE – WE WELCOME THE PARTICIPATION OF ANY SUPPORT PERSON, THROUGHOUT ANY PROCESS

1. CONTACT EASY ACCESS HOUSING

2. COMPLETE AND RETURN A REFERRAL FORM

3. ATTEND AN ASSESSMENT INTERVIEW WITH AN EASY ACCESS HOUSING STAFF MEMBER.

if the person is eligible for this service, and there are NO VACANCIES AVAILABLE they will be placed on a WAITING LIST.

4. IF A VACANCY EXISTS – A RESIDENCY AGREEMENT WILL BE OFFERED.

Important – Easy Access Housing is a temporary & transitional housing service and is excused from the requirements of the Residential Tenancy Act in section 5.

5. MOVE IN WILL BE SCHEDULED. KEY WILL BE ISSUED ON THE DAY.

CONDITIONS OF RESIDENCY

RESIDENTS MUST:

ACTIVELY ENGAGE IN THEIR HOUSING ACTION PLAN TO SEEK AND APPLY FOR ALTERNATIVE HOUSING

PAY RENT ON TIME

KEEP THE HOUSEHOLD REASONABLY TIDY AND HYGIENIC

BE RESPONSIBLE FOR THEIR GUESTS

NOT PARTICIPATE OR CONTRIBUTE TO VIOLENT OR THREATENING BEHAVIOUR

INFORM STAFF OF ANY PROBLEMS IN THE HOUSE

NOT USE RECREATIONAL DRUGS OR ALCOHOL (INCLUDING LEGAL HIGHS) AT THE HOUSE

NOT SMOKE CIGARETTES INSIDE

NOT KEEP PETS/ANIMALS AT THE HOUSE/PROPERTY

NOT USE THE PROPERTY FOR ILLEGAL BEHAVIOUR: *(for example)*

- STORAGE OF STOLEN OR ILLEGAL PROPERTY
- STORAGE OF DRUG PARAPHERNALIA (BONGS, BUCKETS, PIPES etc.)
- MANUFACTURING OR CULTIVATION OF DRUGS

VACATE WITHIN THE AGREED SERVICE TIMEFRAME (and) NOTIFY STAFF WITHIN (at least) 48 HOURS PRIOR TO MOVING

WARNINGS / EVICTION

IF AN EASY ACCESS HOUSING STAFF MEMBER IS AWARE THAT A PERSON HAS BREACHED THEIR RESIDENCY AGREEMENT, OR POSES A HEALTH AND SAFETY RISK TO THEMSELVES OR OTHERS, THEY MAY CHOOSE TO DO ONE OF THE FOLLOWING:

These options are in no particular order. A staff member may choose to issue any option at their own discretion.

VERBAL WARNING

WRITTEN WARNING

WARNING OF EVICTION / COMPLIANCE AGREEMENT

NOTICE TO END RESIDENCY

IMMEDIATE EVICTION

If you disagree with the decision a staff member has made, you can request a meeting with the Service Coordinator.

COMPLAINTS

WE WELCOME COMPLAINTS AS IT PROVIDES OPPORTUNITIES FOR US TO TAKE A LOOK AT OUR SERVICE, THE WAY WE WORK, AND TO MAKE CHANGES IF NEEDED.

FIRSTLY – Raise your complaint with the person/people at the centre of the issue

SECONDLY – Speak to an Easy Access Housing worker

THIRDLY – Speak to the Easy Access Housing Coordinator

FOURTHLY – Request that the Coordinator submits your written/signed complaint to the Atareira Manager

FINALLY – The Atareira Manager will resolve the matter and seek external consultation if needed. If unable to resolve the matter it will be referred by the Manager to the appropriate authority.

THINGS TO THINK ABOUT BEFORE CONTACTING US

What are the mental health and/or addiction issues that put you at risk of being homeless?

What other housing options are there for you?

What supports do you already have in place (services/family/friends), and what other supports would you find useful?

Where would you like to be permanently living in the future?

Are YOU prepared to do the work to SEARCH for, APPLY for and SECURE permanent housing?

CONTACT DETAILS

04 499 1049 extn. 2

021 038 6060

zap@atareira.org.nz

Referral form is available on the

Atareira website:

www.atareira.org.nz